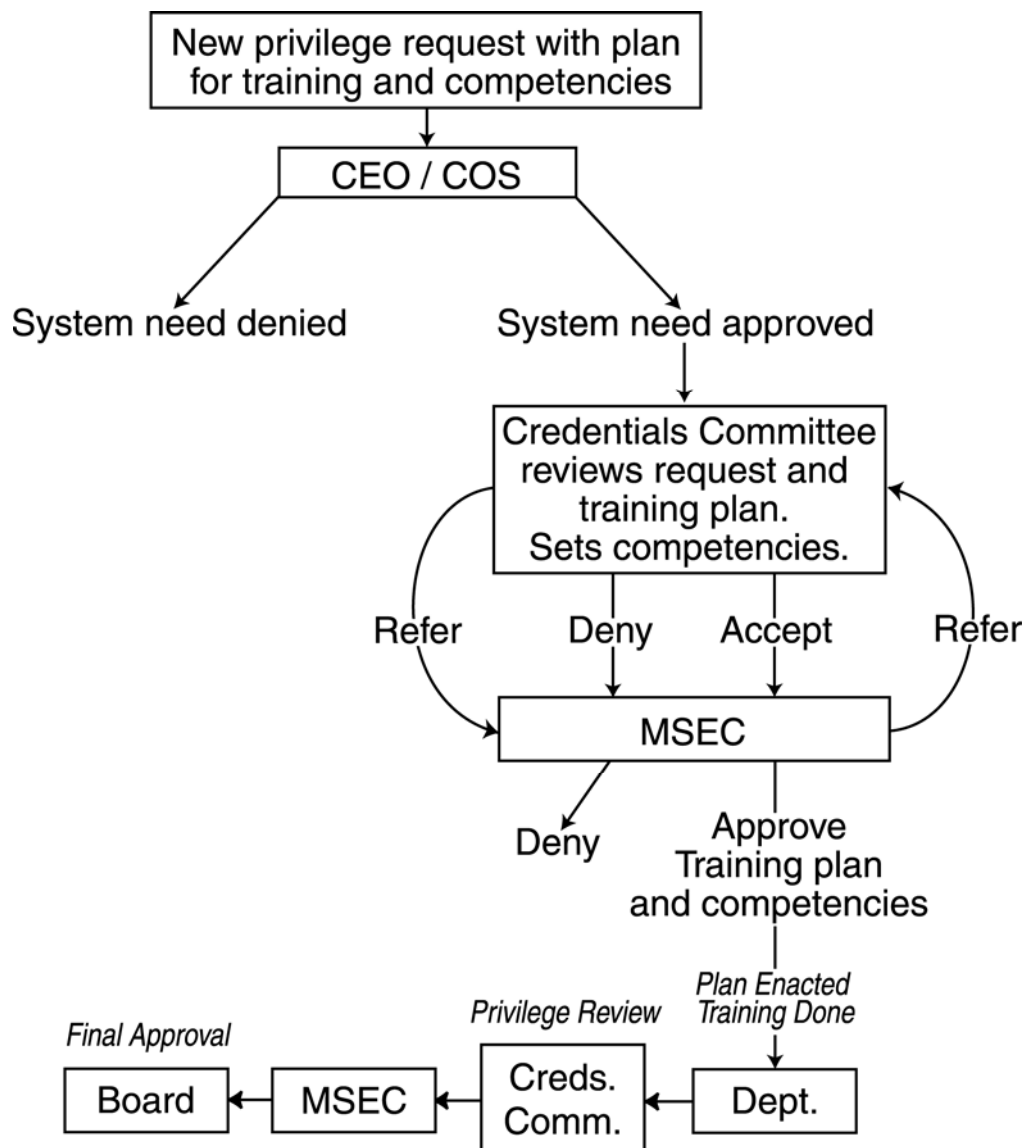




NEW PRIVILEGE REQUEST GUIDELINES NEW TECHNOLOGY / PROCEDURE

1. **Physician presents plan** to CEO and COS. CEO determines system need.
2. **Plan Presented to Credentials Committee** including:
 - ❑ proposed privilege
 - ❑ mechanism to obtain training (or documentation of training)
 - ❑ relevant articles / standards
 - ❑ quality indicators proposed for monitoring of proficiency and outcomes, if approved
3. **Credentials Committee** reviews plan and recommends approval, referral to subcommittee or department, or denial.
4. **MSEC** reviews Credentials Committee recommendation and recommends approval, referral, or denial.
5. **Physician proceeds with training.**
6. **Physician submits actual privilege request** with training documentation (including # of procedures) to CEO Office to be presented to Department, Credentials Committee, MSEC, and Board of Trustees.





NEW PRIVILEGE REQUEST -- TRAINING PLAN

Date: _____

(please print or type)

Physician Name: _____

Department (in which privilege is being requested): _____

Privilege(s): _____

Proposed Training / Experience: *(attach any supporting standards)*

How will this augment your practice or services provided at MGH? *(System Need)*

Is anyone else doing the same or similar here, to your knowledge? *(Standards, Competition)*

Are there minimum numbers of procedures needed to maintain proficiency? *(National Standards)*

What specific quality outcomes could be monitored when this procedure is used? *(Quality)*

List any anticipated additional equipment, personnel, or other costs associated with this:

NOTE: Please attach any supporting information such as consensus opinions, specialty society recommendations, residency or fellowship standards, journal articles, etc. to support the training requirements, prerequisites and maintenance of proficiency standards.

~ Please submit to CMO's Office ~