

Subject to Corrections and Committee Approval
MARQUETTE COUNTY EMERGENCY MEDICAL SERVICES
MEDICAL CONTROL AUTHORITY

MINUTES

Tuesday, September 6, 2005
7:00 p.m.

Bell Memorial Hospital
Conference Room B

MEMBERS PRESENT/EXCUSED/ABSENT: See Attachment A

STAFF PRESENT: Alyson Sundberg, Nicole Couveau

OTHERS PRESENT:

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AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
I. Call to Order	Dan Wolf called the meeting to order at 7:03 p.m. A quorum was present.	
II. Introductions	Those in attendance introduced themselves.	
III. Public Comment	No public comment.	
IV. Approval of Meeting Agenda - September 6, 2005	Dan Wolf asked for approval of the September 6, 2005 meeting agenda. Alyson stated anything that is still pending from another meeting has been added to the agenda under Old Business.	Pete G. motioned to approve the agenda as written. Scott Hansen seconded the motion. Motion carried.
V. Approval of Meeting Minutes - June 28, 2005	Dan Wolf asked for approval of the meeting minutes of June 28, 2005.	Dave Guizzetti motioned to approve the minutes. Bob Rowe seconded the motion. Motion passed.
VI. Action Items		
a. Approval of Teresa Howell	Alyson reported Teresa is our replacement for Carol Leece for Bell Memorial nursing.	Pete Ghiringhelli motioned to approve this replacement. Scott Hansen seconded the motion. Motion carried.

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b. Quality Review Reporting for EMS Agencies	Alyson reported we are requesting to require that each agency have their Quality Review in by the 45th day following the close of the month. August reports are due by October 15. Dave Guizzetti asked if we want this on every single run or select runs. Alyson reported the PSRO group is going to review a select type every month. When the run sheets are turned in every month you could turn in the QA reviews. We are going to let all agencies send in what they use currently and we can see if this works. If the reports are not turned in at the 45 day deadline your agency could be pulled off the road. The group as a whole may request more from your agency to review. Lyn Nelson asked if this can be submitted via e-mail. Alyson replied this would be the preferred method.	Lyn Nelson motioned to approve the recommendations. Dave Guizzetti seconded the approval for the recommendations. Motion carried.
Old Business		
Equipment Standardization Policy	The Protocols Committee minutes are on page 13 of the packet. It was decided by the most part that there are some things in common responding to the Trauma Committee request, what worked, what didn't work, etc. We cannot mandate what agencies are carrying. The only way this will happen is if we are going to buy them the equipment needed.	Motion to approve the recommendation by Bob Rowe. Motion seconded by Jackie Adair. Motion carried.
Radio reconfiguration Status report	Gary Johnson stated we are experiencing some problems with the South tower. Nothing has really changed there other than they unhooked a phone line and are using a radio its place. El-Com has been working on the problems with this tower. MGH is not consistently getting their pages. There also are some issues with the antenna on the hospital that provides coverage into the hospital, so that's being looked at as well. As of last Friday, all the towers are completed and up and running. As far as Gary knows the old system has entirely been dismantled. Gary asked other than the problem in Marquette, does anybody have problems? Brian Gleason stated when they use the Negaunee tower, they will get a response from Central, but the first time it happens they skip the answer and then they will get it and it will be clear. Gary stated this is because the dispatchers need to remember to switch towers. Gary suggested you wait a second after keying your radio to talk, this needs to be done by the dispatchers as well. It will open up the repeater for you to talk.	

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	<p>As a reminder, we want you to acknowledge on the coordination channel or on the 800 MHz radio. If you have to use the paging channel, that's fine for acknowledgements. Lyn Nelson asked if anybody advised the ski patrol that they no longer have EMS channels. Lyn asked if we could send them a letter. Alyson asked if we are also allowing them to be approved to be on the new one. Gary Johnson stated they have approval to be on the EMS channel so he doesn't see why not. Dave Guizzetti stated MediRide has had better coverage in Marquette than they have had in the past. Dan Wolf stated we did testing for the last week and have done it again today with EI-Com and they are really trying to get it to work for us. We did a test today with the pagers and it was hit or miss. There are problems within residences and the pagers in the city of Marquette. Gary stated they are going to keep on the problems until they can get it to work correctly. A question remains whether they have to move their equipment to the old Dead River site, or would we be better to change to the Negaunee tower.</p>	
	<p>Gary wants to remind all agencies to get your bills for radio reconfiguration to Central Dispatch right away. Don't pay them ahead of time, as they will pay it for you. Lyn Nelson stated they do hear their portables now, as they didn't in the past. Lyn Nelson asked if there is a cutoff on getting the bills in. Gary Johnson stated if they do something like that they will let us know. Dan Everson asked if the vendors should send the bill to agencies individually or Central. Gary stated they left it to the vendors to bill us and to have us send the bills to Central. Make sure there is a breakdown of what was done on the bills.</p>	<p>Reconfiguration bills to be sent to Central as soon as possible.</p>
<p>Cardiac Protocols</p>	<p>Alyson stated these came through, and there are drugs that are on them that are no longer within the ACLS protocols. JT Mullen will be doing a course in Marquette and one in Ishpeming. MediRide, Ishpeming, and Marquette all need to have every medic trained on these drugs before they will be added to any drug boxes. Costs of the training are being covered by MCMCA, but if any medics miss one of the pre-paid programs, the Service Directors will be responsible for paying JT for additional courses.</p>	<p>Training to occur for ALS agencies before meds are added to drug boxes.</p>
<p>VII. Informational Items and Committee Reports</p>		
<p>a. EMS Medical Director's Report</p>	<p>No report.</p>	
<p>b. EMS Medical Control Coordinator's Report</p>	<p>Alyson presented the EMS Medical Control Coordinator's Report, addressing the issues as noted.</p>	

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	<p>1. Hurricane Katrina: we started looking for EMS people on Friday. We were advised today that fire and EMS people are to be put on hold. Other healthcare workers that are employed by a hospital are also being gathered. We've asked all CEO's to put together a list of those interested in going to help and get the list to us. Alyson has been faxing our updated lists to Lansing every other day. Other than hospital employed, call (866) KAT-MEDI or volunteer.hhs.gov. You will be federal employees at the time they request your assistance. Marquette County has offered to let people be housed at the Sawyer base. We have offered to take in 8000 in Michigan, but only have 289 that have come to Battle Creek so far.</p>	
	<p>2. NIMS training, if you haven't already done this in your Department, we have a summarized version of the course with the test. The test can be taken on paper first, then go online to enter the answers. The MSP 2005 Preparedness Conference brochures are available here, but Teresa Schwalbach doesn't have funds to pay for it this year. If you want to go you can take a brochure. All agencies will be required to have their staff complete this before 9/30/06. If you can include your Township Supervisors, etc. it would really help you out as well.</p>	

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	3. SHSGP (Teresa's grant), by December 1 requires you to go online and see what is available. Get these turned in to Alyson prior to this date and they will go to the committee for review. Please get these turned in prior to November 30 to be considered for any of this funding.	
	4. Med Control Authority Bylaws they have been compared to the handbook and what the state wants with the bylaws. We need to make the hospitals be responsible for the EMS agencies that are in the county more than they have been in the past. This will protect both the hospitals and the EMS agencies from additional liabilities. This is ongoing and Alyson will report back as the bylaw changes progress with legal counsel.	
	5. Training courses from MDCH: On August 2 there was a Burns course that was really good. There is a Stroke Conference on 9/14 from 6-7 p.m. at MGH and Bell VTC. If you go to the Bell site it's in the private dining room. September 27 is Respiratory Assessment. November 2 is Chest Trauma. Continuing Education credits are offered with all of these courses.	
	6. The MI-HAN Internet access checks have been requested, but Alyson hasn't received them yet. As soon as we receive them in our department, you will receive them in the mail. Kevin Chau from MI-HAN should be contacting you to set up your MI-HAN account.	
	7. The agency checks that some of you received tonight are for the HRSA grants for training equipment. You either received \$500 or \$450. If you received \$450 it's because your \$50 copay was taken off this amount for the laptops.	
	8. The Advisory Group meeting will be held 9/7/05 at 6 p.m. You need to attend 75% of the meetings through the year, of which there are only 4, in order to continue receiving grant funding. The meeting is in the Mt. Marquette and Presque Isle Rooms at MGH, you can get your dinner through the cafeteria on the way through.	
	9. Medical Emergency flip charts, there are thousands of these and if you would like any of these for upcoming events let us know. They were printed with HRSA grant funds. We also have the File of Life magnets if you need those. This flip chart was put together through UPEMS. Orders need to be received soon, as all agencies in the UP have requested large quantities.	
	10. The UPEMS Conference brochures have been sent out. The courses sponsored by the grant are the MCI program and the MEMS/HRSA. Lyn asked if there is a limit for the driving course. The state hasn't mandated a course for this, so if you can get JT Mullen to do this for your agency that would be great.	
c. Committee Reports		

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<i>i. Communications Committee</i>	Gary Johnson gave a reminder that this Thursday, Motorola will demonstrate that the State will be going to data on the 800 system in the Pioneer Room at the University Center going over what's available.	
<i>ii. Protocols and Quality Assurance Committee</i>	Brian Gleason stated they had a meeting and got quite a bit accomplished. Alyson asked if we could have committee meetings all together prior to the next full Board meeting, as it worked really well and there was a lot that was accomplished.	
<i>iii. Operations and Interagency Relations Committee</i>	Dan reported the committee met and the minutes are in the packet.	
<i>iv. Training Committee</i>	Minutes are in the packet. The major topics were they are looking at the Amiodarone and Glucagon issues. Special study programs and the CHEMPACK and MEDDRUN training for all contracted deployment agencies is also pending.	
<i>v. AED Committee</i>	No report.	
<i>vi. Pharmacy Committee</i>	Minutes are in the packet. There was a combined meeting of the 3 committees.	
d. UP-EMS Report	No report.	
e. Statewide EMS Committees Report	Dan reported they haven't had a Medical Control meeting for a few months, so there is nothing to report there. The Statewide Trauma Advisory Committee is still meeting on a regular basis, and also has a subcommittee meetly on a monthly basis.	
f. Regional Bioterrorism Grant Update	Covered in coordinator's report.	
g. Regional Medical Control Network Report	Alyson stated Gerry Messana called today and hopefully this position will be filled shortly.	
VIII. Announcements and Service Reports	Alyson stated that Dennis Karuzas asked that these continuing education schedules be passed around. The EMT-B course at the MGH School of EMT is starting on Thursday. Scott Hansen reported that their new ambulance is on the road. Jackie Adair asked what they need to do with the Epi-Pen replacements, and Alyson advised that they should bring them in within the 6 month expiration they will be replaced with the 10% charge.	
IX. Adjournment	Meeting adjourned at 8:00 p.m. The next meeting is Tuesday, November 1, 2005, 7:00 p.m., Marquette General Hospital.	Pete Ghiringhelli motioned to adjourn the meeting. Dave Guizzetti seconded the motion. Motion passed.

Respectfully Submitted,
Nicole R. Couveau
Nicole R. Couveau
Secretary