

Subject to Corrections and Committee Approval
MARQUETTE COUNTY EMERGENCY MEDICAL SERVICES
MEDICAL CONTROL AUTHORITY

MINUTES

Tuesday, September 5, 2006
7:00 p.m.

Bell Memorial Hospital
Conference Room B

MEMBERS PRESENT/EXCUSED/ABSENT: See Attachment A
 STAFF PRESENT: Alyson Sundberg, Richard Tomacari, Nicole Couveau
 OTHERS PRESENT: Dennis Karuzas

Marquette County EMS Medical Control Authority meetings are open to the general public, and are subject to the requirements of Public Act 267 of 1976, as amended on March 31, 1977, also known as the Open Meetings Act. Annual meeting schedules are posted at the principal office site, as required, and minutes are available upon request.

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AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
I. Call to Order	Lyn Nelson called the meeting to order at 7:00 p.m. A quorum was present.	
II. Introductions	Those in attendance introduced themselves.	
III. Approval of Meeting Agenda - September 5, 2006	Lyn Nelson asked for approval of the September 5, 2006 meeting agenda. Alyson stated under Old Business she would like to add item E. Pandemic Committee Update.	Charlie Gardner motioned to approve the agenda with the agenda. Chad Hewitt seconded the motion. Motion carried.
IV. Approval of Meeting Minutes - June 27, 2006	Lyn Nelson asked for approval of the meeting minutes of June 27, 2006. Alyson stated on page 4 of the packet, Ann Tapio should be changed to Anne Levandoski.	Teresa Schwalbach motioned to approve the minutes with corrections. Jackie Adair seconded the motion. Motion passed.
V. Action Items		
a. Ely Township Representative	Alyson reported Carl Hosang resigned from his position as Ely Township Director and as well from this board. Alyson stated Mike Kuopus is now the new Director for Ely Township. Alyson asked the committee if they thought we should get something for Carl for having served as the Director and on the Board the length of time he did.	Al Hendra motioned to accept Mike Kuopus as the new Ely Township Representative. Chad Hewitt seconded the motion. Motion carried.
b. HRSA Grant Approval FY2007	Alyson advised that because the MCA is the fiduciary agent for the Federal HRSA Grant for Region 8, we require formal approval and acknowledgement by the Board that the contract is pending. Fiscal year 2007 begins October 1, 2006 and will run through September 30, 2007. The award amount is approximately \$900,000.	Charlie Gardner motioned to approve. Chad Hewitt seconded the motion. Motion carried.

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c. Taser Protocol	Alyson reported we reviewed the Taser Protocol a few meetings back and she now has an e-mail from Dave LeMire at the Sheriff's department reporting that he reviewed it and it's acceptable. The Protocol committee reviewed it and we have the final all set to go.	Teresa Schwalbach motioned to approve. Pete Ghiringhelli seconded the motion. Motion passed.
d. Dead on Scene Protocol	Alyson stated the draft included the packet needs the addition of information for when the patient is unidentified and could be Jane/John Doe. Pete Ghiringhelli said when they called the Med Control physician, the physician asked why they were being called instead of the Medical Examiner. Alyson stated that the Medical Control Physician needs to be called to get permission to stop resuscitation. Separately, you need to get permission from the Med Examiner to move a dead body and identify who will sign the death certificate (personal physician versus the Medical Examiner).	Pete Ghiringhelli motioned to approve the protocol as written. Dave Guizzetti seconded the motion. Motion carried.
e. Cardiac - Chest Pain ALS	Alyson stated the reason for this one being changed is for the ALS agencies. On the bottom is the nitro drip which was added and these can now be included in the drug boxes. The Dispatchers are now encouraging the caller to have the patient take an aspirin prior to arrival of EMS per the new AHA guidelines. Dennis suggested asking the patient if they have taken aspirin prior to treating them.	Dave Guizzetti motioned to approve the protocol. John Richards seconded. Motion passed.
f. Cardiac - Ventricular Fibrillation ALS	Updated CPR and the use of Amiodarone have been added to the protocol.	Don Manty motioned. Chad Hewitt seconded the motion. Motion carried.
g. Cardiac - SVT ALS	Alyson stated some significant formatting issues were identified and it was revised for SVT just like the other cardiac one was revised.	Don Manty motioned. Chad Hewitt seconded the motion. Motion carried.
h. Cardiac - Ventricular Tachycardia ALS	The V-tach was changed to include that we now have amiodarone available as well as lidocaine. It's up to the medic which drug they prefer to use.	Don Manty motioned. Chad Hewitt seconded the motion. Motion carried.
i. Nitroglycerin Drip Procedure	A discussion followed regarding identification of patients prior to giving a drug. As we are working with a single patient, and the physician is ordering drugs for a single patient, it was felt that we would add the word "ideally" to the protocol so it will read "ideally, you will have two sources of identification". Chad stated that over the radio, we are not treating a patient by name, but we are treating them by the symptoms described by the radio report. Further discussion followed, and it was decided that we will say "will attempt, ideally, to get two sources of identification" on the patient prior to administering a drug.	Don Manty motioned to approve with the change of "ideally" to be added. Chad Hewitt seconded. Motion passed.
j. Amiodarone Dosing Procedure	Alyson stated they are the same comments and the same questions. Teresa Schwalbach recommended the same changes for this as the Nitro Drip Procedure.	Don Manty motioned to approve with the changes mentioned above. Al Hendra seconded the motion. Motion carried.

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k. Burn Protocol - BLS	Alyson asked Dr. Mlsna about item number 2, footnoted, "remove clothes and flood with sterile water if flames or smoldering were still present." We removed "if flames or smoldering are still present", to allow you to flood a burn with water. Dress them with dry sterile dressings. Dr. Mlsna stated we would be better off with wet sterile dressings and this will include use of water-based gels. Item 9 should be referencing the Pain Management Protocol. Pete Ghiringhelli stated there is nothing on here to include the start of IV. Lyn noted it should be added right after "Critical burn yes/no". IV Normal Saline TKO Large-bore. Pete also stated on the types of burns it should state assess vitals every 5 minutes instead of 10 minutes.	Dave Guizzetti motioned to approve with changes. John Richards seconded. Motion carried.
l. Burn Protocol - ALS	The same changes that are made for the BLS protocol should be made for the ALS protocol.	Dave Guizzetti motioned to approve with changes. Don Manty seconded. Motion passed.
VI. Old Business		
a. SHSGP Update (Teresa Schwalbach)	Teresa Schwalbach stated we were told that the awarded \$1.7 million will be used for the entire UP. We have a regional committee set up with Emergency Managers from the entire UP called the UP Regional Homeland Security Board. Alyson and Teresa discussed the possibility of antenna boosters so the portable radios can be used in the ER's. The Law Enforcement Terrorism Prevention Program is strictly for law enforcement, which was expected to cover a number of new portables for EMS.	
b. Background Checks (reference Senate Bill No. 621) - Protocols Committee	Alyson stated the Protocols Committee met and discussed at length the background checks. They tried to find out if the EMS agencies fell under the Healthcare agencies. The state came to the conclusion that EMS agencies/providers are not mandated because they don't fall under the state statute as healthcare providers, which would require them to do background checks.	
c. NIMS Program Update	Alyson stated as of August 31, all the NIMS trainings were due to be completed on current healthcare providers statewide. We have \$3,200 worth of certificates for the EMS agencies that completed the programs. Charlie Gardner is going to host one more NIMS class for his area on September 13, and anybody needing to catch up on this is welcome to attend.	NIMS still required for any new employees/EMS providers.
d. Protocol Reference Books	The reason the committee met in late August was to review protocols as Alyson would be working on the protocol books and converting these to the PDF format.	These will be available for the next meeting.

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e. Pandemic Committee Update	<p>Alyson updated the group as they are trying to put together the pandemic plan of what we are going to do if we don't have EMS staff available that will be for each agency to use as a template. They are trying to put together a bulleted couple of pages instead of a large plan to reference. We just asked for additional funding to work with Central Dispatch on a scripted piece of material that 911 can answer and prescreen calls. This way Central can notify the person that unfortunately we may not have a rig available to assist for certain calls. However, this needs to go through the county lawyer. How do we get volunteer agencies into the hospitals for flu vaccinations? One of the recommendations of the Infection Control people are that you get the vaccine so you are less likely to be vulnerable to the seasonal flu strains, thus making you hopefully more strong to fight off a pandemic influenza should it occur.</p>	

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VII. Informational Items and Committee Reports		
a. EMS Medical Director's Report	No report.	
b. EMS Medical Control Coordinator's Report	Alyson presented the EMS Medical Control Coordinator's Report, addressing the issues as noted.	
	1. Alyson received a letter from Robin Shively and we are hoping the state is going to change the ED radio requirements. In the interim they said that MGH and OSF will provide a single-channel UP wide souce for medical direction to EMS agencies to meets the requirements.	
	2. Dennis is hosting an 800 Mhz training course on September 13 in Conference Room 1 at MGH if you have anybody that needs to be trained, 6- 9 p.m.	
	3. CPR Changes for ALS services are due by September 30. For AED services, we have our first AED trainer that came in but the upgrade software still is not here. Jackie asked if they need to have a copy of the new CPR card, or just the update. The new card won't be needed until it's really due. The update to the procedure was what we were really concerned about.	
	4. Volunteer registry. Alyson handed out a brochure for signing up for volunteer registry. In the event of a state, local, or federal disaster, officials will draw volunteers from this website. You can go to this website and be pre-registered to assist if you so desire.	
	5. Roxane did a MI-HAN test last week and ended up with 62% compliance UP wide. It went just to the EMS agencies UP wide. Any problems with this, let Roxane know and she'll reset the password for you. Alyson would have used this for the gastrointestinal virus, but we didn't know if the system would deliver the message(s) at that time prior to the test alert. We will use this in the future.	
	6. If you have not yet turned in your Data Collection Forms to Roxane with your number of radios, etc. please do so as soon as possible so she can enter your information.	
	7. The Pandemic Influenza PPE supplies will be coming to you, but still have not been received. The vendors have put a hold on shipping large quantity orders, which is causing us some problems in getting our stockpiles built as we wanted.	
	8. Pandemic Influenza tabletop exercise brochures are being passed around. There are EMS credits applied for and assigned to this, 2 lecture and 2 practical.	
c. Committee Reports		
i. <i>Communications Committee</i>	Lyn stated the minutes are in the packet and we already discussed the letter from the state.	

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ii. <i>Protocols and Quality Assurance Committee</i>	Dennis stated the minutes are in the packet and they met at the end of the month last week to move along on the protocol books. Dennis took the Chair position temporarily, and the committee agreed that they would rotate on a yearly basis for the chair of the committee.	
iii. <i>Operations and Interagency Relations Committee</i>	No report.	
iv. <i>Training Committee</i>	No report.	
v. <i>AED Committee</i>	No report.	
vi. <i>Pharmacy Committee</i>	No report.	
d. UP-EMS Report	The UP-EMS Conference is October 5-8, 2006. The information on the UP-EMS website is from 2005, and we haven't been real clear on the dates. We had discussed a few meetings back that the conference was the last weekend of September.	
e. Statewide EMS Committees Report	No report.	
f. Grant Updates	Alyson stated Bill Fyvie was planning on being here, but we have multiple meetings and exercises that we need to have a HRSA rep in attendance at, as well as a grant auditor in the office this week so his office hours changed.	
g. Regional Medical Control Network Report	Roxane will be unavailable for the next couple of meetings due to a scheduling conflict.	
VIII. Announcements and Service Reports		
	Alyson stated one thing she wants to make note of is soiled equipment cannot be left in the ambulance bay at MGH for more than 2 weeks, due to Infection Control Policies. Please be sure to get back to get your equipment from the ambulance bay. We need to be aware that this is an issue. Pete indicated the Department of Corrections vehicles are still not parking appropriately in the ambulance bay. Alyson stated you can call her and leave a message on her voice mail when this occurs to let her know who it is that is violating the angle parking. She will follow up with the appropriate agency on this issue. Teresa Howell asked when Amiodarone and the Nitro Drips will go into the drug boxes? Alyson replied as the drug boxes go in for restocking. Amiodarone should already be added to the boxes, and the Nitro Drip will be going in soon. Dennis stated there are quite a few continuing education opportunities included in the packet. If you need other credits offered with a course, let Dennis know 30 days ahead of time so he can apply for them for you. If your license expires after January 1, 2007 you will r	Grant applications, the last page in the packet, please share with your fire services. These are due September 22.
IX. Adjournment	Meeting adjourned at 7:48 p.m. The next meeting is Tuesday, November 7, 2006, 7:00 p.m., Marquette General Hospital.	Dave Guizzetti motioned to adjourn the meeting. Chad Hewitt seconded the motion. Motion passed.

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Respectfully Submitted,

Nicole R. Couveau

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Secretary