

Subject to Corrections and Committee Approval
**MARQUETTE COUNTY EMERGENCY MEDICAL SERVICES
 MEDICAL CONTROL AUTHORITY**

MINUTES

**Tuesday, June 27, 2006
 7:00 p.m.**

**Marquette General Hospital
 Conference Room 4**

MEMBERS PRESENT/EXCUSED/ABSENT: See Attachment A

STAFF PRESENT: Alyson Sundberg

OTHERS PRESENT: Dennis Karuzas, Marsha Lucas, Nancy Currie, Carol Leece

Marquette County EMS Medical Control Authority meetings are open to the general public, and are subject to the requirements of Public Act 267 of 1976, as amended on March 31, 1977, also known as the Open Meetings Act. Annual meeting schedules are posted at the principal office site, as required, and minutes are available upon request.

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AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
I. Call to Order	Dan Wolf called the meeting to order at 7:05 p.m. A quorum was present.	
II. Introductions	Those in attendance introduced themselves.	
III. Approval of Meeting Agenda - June 27, 2006	Dan Wolf asked for approval of the June 27, 2006 meeting agenda.	Carl Hosang motioned to approve the agenda as written. Lyn Nelson seconded the motion. Motion carried.
IV. Approval of Meeting Minutes - May 2, 2006	Dan Wolf asked for approval of the meeting minutes of May 2, 2006.	Carl Hosang motioned to approve the minutes as written. Dan Wolf seconded the motion. Motion passed.
V. Action Items		
a. Skandia West Branch New Vehicle and Coverage	Dan reported this is on page 12 of the packet. Dan asked for approval of the Skandia West Branch new vehicle and coverage as stated in this letter. Lyn Nelson asked what is the timeline for this. Heather Boyer indicated the paperwork is all in.	Bob Rowe motioned to approve supporting Skandia West Branch new vehicle and coverage. Teresa Schwalbach seconded the motion. Motion carried.

b. County Millage Proposal B	Alyson reported in the packet on page 14 is the proposal b, County Search and Rescue and Technical Rescue Unit program, this does include 131 for the millage. As a Board Alyson asked if we want to do anything to support or not support this. Alyson wanted to make sure that the Board is aware that 131 is part of the millage proposal. Alyson stated we can send letters of support for 131. Individually all services can support this on their own. We can make a motion to support this to file.	Lyn Nelson motioned to accept this proposal to file. Al Hendra seconded the motion. Motion passed.
c. County Millage Proposal C	Alyson reported on page 15 of the packet is the 911 Central Dispatch Renewal, along with an increase. Teresa Schwalbach reported this is on the other side of the ballot.	Lyn Nelson motioned to accept this to file. Carl Hosang seconded the motion. Motion carried.
d. Central Dispatch Resolution and Policy (Approve for File)	Alyson stated she put approved for file because this policy was put into place by Central Dispatch. We can support or not support but it will still remain the same.	Bob Rowe motioned to approve this Resolution and Policy for file. John Richards seconded the motion. Motion passed.
e. Revision of MCMCA Dispatch Policies		
i. <i>Part II, Section 2: Communications</i> ii. <i>Part II, Section 1: Non-911 Requests for Transport</i>	Alyson reported there are portions of the Communications policy that are incorrect now due to the implementation of the Central Dispatch policy. All of the Non-911 Requests for Transport policy is no longer relevant with this new policy. Alyson recommends that we dissolve the second one and send the first one back to committee for revision. A lot of this is still applicable, but there are contradictions with Central Dispatch Policy. Alyson stated this should go to Communications Committee for developing. Dan asked if this should go to Operations & Interagency Committee. Teresa suggested since it's a Communications issue it should go to them. Alyson stated because it's a procedure change it needs to go to Protocols Committee. Teresa suggested it go to the Protocols and Communications Committee.	Bob Rowe motioned to send this to the Communications and Protocols Committees. John Richards seconded the motion. Motion carried.
f. 12-Lead EKG Communciation from Dr. LeGalley	Alyson stated this needs to be routed somewhere for a response to Dr. LeGalley. There are a few things he addresses, ambulances that bring patients to MGH transmit and at least acquire a 12-lead so it's at his disposal when he gets the patient here. Alyson will address with him that a number of agencies do acquire these and if he needs them we can get them from the agencies that bring the patient. ALS agencies that bring patients in, most if not all of the patients that should have 12-leads done do have them done in the field. Lyn Nelson asked if where it says transmit does he mean actually transmit to the Emergency Department or paper copy. Alyson stated this is not happening at this time because MGH is not able to receive these 12-leads from the ambulances, but we do ask that they bring them in with the patient.	

<p>f. 12-Lead EKG Communciation from Dr. LeGalley (continued)</p>	<p>Dan Wolf stated we are looking for a motion to further investigate this letter from Dr. LeGalley to see where we all stand and what he is actually requesting. Carol Leece stated he is also asking about Integrelin and Alyson stated this is not carried on the rigs. Alyson also reported that the Pharmacy Committee voted against carrying Integrelin on the rigs. Dr. LeGalley generated this letter after the Pharmacy Committee meeting. Al Hendra suggested we contact him on this to see what he wants the agencies to do.</p>	
<p>g. Pandemic Preparedness AdHoc Committee</p>	<p>Alyson stated on page 20 & 21 is part of a meeting packet that she received indicating that Marquette County has set up a Pandemic Preparedness Ad Hoc Committee. Marsha Lucas from the Health Department attended the meeting and she is the Pandemic Preparedness Person for Marquette County. She stated there is a virus that emerged that has met 2 of the 3 criteria that could cause a pandemic. With the experiences that world health organizations have had with this virus it has possibly given the world the first opportunity to ever have advanced warning of a pandemic. Never before in history has there been an attempt to alter a natural force of a pandemic. They are trying to mitigate the effect of this virus. The Committee that we put together is a coordinating committee. After a pandemic comes about you have to expect that 25% of company staff will not be at work because they will either have the virus, will be caring for somebody with it, or will be scared to come out so they don't get the virus.</p>	
<p>g. Pandemic Preparedness AdHoc Committee (continued)</p>	<p>So you will have to be aware of this ahead of time and realize that the first responders/health care providers will be called upon to keep the community as a whole running. A major issue is communication for Pandemic Preparedness. It will include communication between the medical community and public works, etc. There are some legal implications for planning for a pandemic. We are looking at the response plan for a pandemic. Right now we are in the pre-pandemic phase, there is a Code 2 pandemic alert phase is where we would step up what we are doing, and then pandemic would hit after that.</p>	

g. Pandemic Preparedness AdHoc Committee (continued)	Cal stated each Health Department is coordinating pandemic planning in their divisions. What they are tasked with is trying to get a core group of individuals to represent Marquette County in planning and minimizing impact on the community in Marquette County. Some individuals will need to be from the business side and some from the health side, just to educate on what can be done. Alyson stated what we are hoping to do is the checklist for EMS. Each local agency should take this checklist and do it, and in order to help Marsha with her task we would like to put a committee together to indicate this is what would work best for all of us. If we could put together a committee for this that would work the best so we don't have to have all 18 agencies working on the same thing. We need to have contingency plans in place for what to do if we don't have areas covered due to a pandemic illness. Lyn Nelson stated that there are things we are currently doing when areas are not covered that we can use for our backup plans.	Cal Burdick, Lyn Nelson, Ann Tapio, and Alyson are to be a part of the adhoc committee.
h. Protocols Committee Chair	Dan Wolf reported we currently do not have a chair for this committee. This group is going to have to appoint somebody. Dan Wolf would recommend John Richards for this chair. John Richards turned down this position. Alyson stated there is a lot of stuff that is on hold due to this committee not having a chair. Dennis Karuzas stated he is willing to take this chair position in order to move the meeting forward. He will take this position until we have somebody that is willing to do it permanently.	
VI. Old Business		
a. SHSGP Update (Teresa Schwalbach)	Teresa stated the letters went out and a lot of the radios have been purchased. They are working on getting the generators and the shelters. For next year we don't know what we are going to get, it's all going to be regionalized. It won't just be for Marquette County, it will be for the entire UP, including EMS, Fire, Public Works, Schools, etc. We will need to develop projects for the money that we are going to get.	
b. Background Checks (reference Senate Bill No. 621) Protocols Committee	Alyson stated this is still old business, but we are going to refer that to Dennis Karuzas the Protocols Committee chair. Dennis stated he would impress upon all of the Board members that this is a new law and it could become a significant issue for agencies. Dennis stated the hospital goes by 10 years for misdemeanors and 15 years for felonies, and he mirrors the School of EMT students background checks the same way. Dennis suggested that agencies may want to do this the same way. Alyson asked Dennis if he was going to write a protocol and get it back to the Board for review.	Dennis Karuzas to call together a Protocol Committee Meeting and write a protocol for this to bring back to the Board for review.

c. NIMS Program Update	Alyson reported the programs that we promised to do for our \$10,000 for EMS and the hospitals. We are done with the courses that need to be completed and we have a significant pot of money left. Alyson spoke with Gary Vargo and Teresa Schwalbach and we need to spend the money for the training of the courses and when we are audited that needs to be spent on that only. We will give \$30 to those that attended the course and those that completed the course online will get \$20 as long as they turn in their certificates. Alyson asked for updated numbers from the agencies for who took the courses. Alyson needs to give these numbers to Teresa for a report. Somebody asked if we are going to be offering any more classes, because that may be helpful for agencies.	
c. NIMS Program Update (cont'd)	This money is strictly only for EMS people, not for the city officials or the fire fighters. Alyson will gladly schedule another class or two if we think people will attend it. Teresa suggested doing another one in Marquette. Alyson stated if we do one we need to make sure that there are a lot of people in attendance otherwise it's not worth it. If you do the class you will get the continuing education credits and the \$30, if you do it online only you will only get the \$20, and no continuing education credits.	
d. By-Law Ad Hoc Subcommittee Report	Alyson stated the bylaws are revised over and over again and she has sent them off for legal review. They haven't come back to the Board yet as we haven't received them yet.	
e. Dead on Scene Protocol (Revision Pending Clark/Sundberg) -Protocols Committee	Alyson stated this is with Dexter Clark for at least 6 months. Hopefully the Protocols Committee will request this from Dexter when they have a meeting. This is partially a reason that Alyson sent out an e-mail indicating, please do not leave dead bodies in the morgue without identification of them or writing them in the log. The Hospital Supervisor should be notified when you bring a body to the morgue.	
VII. Informational Items and Committee Reports		
a. EMS Medical Director's Report	No report.	
b. EMS Medical Control Coordinator's Report	Alyson presented the EMS Medical Control Coordinator's Report, addressing the issues as noted.	
	1. CPR updates, is everybody online with their updates and their AED upgrades. July 1 is supposed to be the date when the upgrades are available. The ALS agencies need to be trained with the new CPR updates by September 30, 2006.	
	2. The electronic data collection, reporting your information to Lansing, was supposed to start January 1, 2007, has been bumped to July 1, 2007. The reason for this is because they don't have a software program ready for agencies to report their information to them.	

	3. Jodi McCollum went to every agency to discuss trauma runs and calling the ER. The National College of Surgeons recently came through and did a pre-survey for her on trauma and one of the findings was the prehospital quality improvement and protocol development and how it filtered through us and through her system was terrible. She has brought this to Alyson for addressing with this Board. She is now looking at EMS trauma runs and is evaluating them for what could have been done differently. She will be sending a memo to the agencies from Dr. Kosinski regarding the run and what should have been done that wasn't. Carol Leece asked if she is asking for input as to how things are going to be corrected. Alyson stated she wants a response.	
	4. We filled the HRSA Bioterrorism Grant Coordinator position with Bill Fyvie. The next HRSA meeting is September 13 and the process is going to be 3 major issues, pandemic planning, large scale blast/explosion and do you have the equipment to do that and do you have plans in place for that. The other will be on a regional basis and working with Teresa for working towards the same goals throughout the region.	
	5. She spoke with Gary Johnson about the MCI, during the sawyer exercise we did a full MCI page out. The other night we had a MCI declared and it wasn't paged out that way. It needs to be done all the time the same way. The triage vests in everybody's rig need to be pulled out and has an incident command set up so people know who to report to.	
	6. Teresa Schwalbach reported the drill at Sawyer went well, there are still some communications issues, but it's getting better. If any of the agencies don't have an ID for their staff, let Alyson know and she will be sure to get with you to take pictures for this purpose. Anybody that doesn't have a pictured ID will not be allowed to enter into the scene.	
c. Committee Reports		
<i>i. Communications Committee</i>	Dan reported the minutes are in the packet. Lyn Nelson asked when does the Aspirin Administration per AHA Guidelines take effect. Alyson stated it is already in effect.	
<i>ii. Protocols and Quality Assurance Committee</i>	No report, but the new chair of the committee is Dennis Karuzas.	
<i>iii. Operations and Interagency Relations Committee</i>	No report.	
<i>iv. Training Committee</i>	The minutes are in the packet. Alyson stated there was a meeting in June that Alyson wasn't at, so we are short those minutes.	
<i>v. AED Committee</i>	The committee did not meet, but will meet in the next couple of weeks.	
<i>vi. Pharmacy Committee</i>	No report.	

d. UP-EMS Report	Alyson asked if anybody knows when the UPEMS Conference will be held this year. Tom Flynn stated it's the last weekend of September.	
e. Statewide EMS Committees Report	Dan reported he doesn't have anything to report on this.	
f. Grant Updates	Alyson stated she has a few more dollars for 800 radios, she has about \$40,000 left for purchasing these. If you need one, please get your requests in to her soon.	
g. Regional Medical Control Network Report	No report.	
VIII. Announcements and Service Reports		
	Al Hendra reported that JCAHO visited MGH and their main focus was on Emergency Preparedness and they were very impressed at how well prepared we are. He indicated that a lot of this needs to be credited to Medical Control and wanted to thank everybody for their state of preparedness. Dennis Karuzas stated they are working on a MFR/EMT Matriculation class in Republic, if anybody is interested in attending this please contact Tom Flynn or Nancy Currie.	
IX. Adjournment	Meeting adjourned at 8:00 p.m. The next meeting is Tuesday, September 5, 2006, 7:00 p.m., Bell Memorial Hospital.	Carl Hosang motioned to adjourn the meeting. Teresa Schwalbach seconded the motion. Motion passed.

Respectfully Submitted,
Nicole R. Couveau
Nicole R. Couveau
Secretary