

Subject to Corrections and Committee Approval
MARQUETTE COUNTY EMERGENCY MEDICAL SERVICES
MEDICAL CONTROL AUTHORITY

MINUTES

Tuesday, November 7, 2006
7:00 p.m.

Marquette General Hospital
Conference Room 4

MEMBERS PRESENT/EXCUSED/ABSENT: See Attachment A
 STAFF PRESENT: Alyson Sundberg, Nicole Couveau
 OTHERS PRESENT:

Marquette County EMS Medical Control Authority meetings are open to the general public, and are subject to the requirements of Public Act 267 of 1976, as amended on March 31, 1977, also known as the Open Meetings Act. Annual meeting schedules are posted at the principal office site, as required, and minutes are available upon request.

This is a confidential professional/peer review and quality assessment document of Marquette General Hospital of Marquette, MI and Bell Memorial Hospital of Ishpeming, MI. It is protected from disclosure pursuant to the provisions of MCL 333-20175, MCL 333-2515, MCL 331-531, MCL 331-533 and other state and federal laws. Unauthorized disclosure or duplication is absolutely prohibited.

AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
I. Call to Order	Dan Wolf called the meeting to order at 7:00 p.m. A quorum was present.	
II. Introductions	Those in attendance introduced themselves.	
III. Approval of Meeting Agenda - November 7, 2006	Dan Wolf asked for approval of the November 7, 2006 meeting agenda. Gary Johnson asked for an additional item to be added for Bill Rowe to discuss the new Marquette Co. Atlas.	Gary Johnson motioned to approve the agenda with the addition. Gary Vargo seconded the motion. Motion carried.
IV. Approval of Meeting Minutes - September 5, 2006	Dan Wolf asked for approval of the meeting minutes of September 5, 2006.	Pete Ghiringhelli motioned to approve the minutes as written. Don Manty seconded the motion. Motion passed.
V. Action Items		
a. Central Dispatch Policy Board Appointment	Dan reported on page 9 of the packet. Dan stated Alyson's position on the Central Dispatch Board is up for reappointment.	Al Hendra motioned to reappoint Alyson to the Central Dispatch Committee. Pete Ghiringhelli seconded the motion. Motion passed.
b. Asystole ALS Protocol (Part 1, Section 1)	Alyson reported on page 10 of the packet we changed the ET tube to IV or IO for the updates. When we did all the updates last month we forgot to add this one.	Don Manty motioned to approve. Randy Makela seconded the motion. Motion carried.

AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
c. Disaster Cache Funding	Alyson reported on page 11 of the packet, at the close of last years grant we asked for \$4,241 for equipment for our county for disaster/mass casualty incidents. She thought maybe we should have a committee formed to discuss the best way to use this. Anybody have any ideas on how to do this. Carol Leece asked if all the rigs have the emergency drip/Broselow books.	Don Manty, Dan Wolf, and Ned Cory to sit on this committee. Plan of purchase will be discussed at the January meeting.
d. Exercise Funding for 11/9 Grant Meeting	Alyson reported HRSA has a meeting on Thursday with every county putting in a request for the money for next year. The EMS meeting is tomorrow night, but we should come up with an estimate as a Med. Control ourselves, we need to incorporate evacuation in that. We are already asking for 3-4 thousand per hospital to do the evacuation disaster drills and we already told EMS that they have to put that towards the evacuation plans. You need to put some money requests in by Thursday. Alyson stated maybe we could ask for \$2500, but labor/salaries are not acceptable. We are going to ask for \$3000. Similar to something they are doing in Marinette County, we are looking to add this to Marquette County every month. The Emergency Department has Triage Day. Every patient that comes into the ED on a certain day per month, will be triage tagged.	Gary Vargo motioned to approve exercise funding. Pete Ghiringhelli seconded the motion. Motion passed.
e. Training Schedule	Alyson stated this ties into John Mullen working on this last year. Is anybody willing to sponsor a training session one time a year that will be open to every agency in the county? If somebody is willing to spearhead this, they could come up with the idea for scheduling this. The committee decided to have John Mullen coordinate with the department directors if they are interested.	Pete Ghiringhelli motioned to ask John Mullen to work with the services to coordinate a training at each of their agencies for the year. Teresa Schwalbach seconded the motion. Motion carried.
VI. Old Business		
a. SHSGP Update (Teresa Schwalbach)	Teresa stated we need to send these to the state for their approval. Radios, PPE Equipment, Weather tower, etc. That's where it stands right now. We do have money left over but we don't know what we are going to do with it at this time. It can be used for training and some of it will be used for the Homeland Security Conference in May. Minimum of two 800 radios will be available for each transporting vehicle, Alyson purchased 30 of these and Teresa will be buying the other 40. Radios for all of the hospitals Emergency Departments will be purchased as well.	
b. Protocol Reference Books	Nikki stated they are still working on these and will have them at the January meeting.	Protocol Books to be completed by the January meeting.

AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
c. MEDCOM Radios	Alyson reported on page 13 of the packet. Originally it was said that St. Francis and MGH will answer all calls for ER's if for some reason the radios don't work. The Governor's office called and said that they heard we weren't happy with that. We now should have a radio tower in the ER's making our 800 radios work in the ER's. Gary Vargo has a concern with the MEDCOM plan because he said that their HEARN radios still need to be in their rigs. He stated that when the inspections come next fall for the radios what is going to happen with the radios that don't work. Are they are going to tell us that we need to add towers somewhere and that we are out of compliance? Richmond and Ishpeming pulled their HEARN radios and when inspection time comes if they can't reach 90% of their area with their portables, they will be pulled from the road. Gary Johnson stated in his opinion it should be up to the area and if the 800 radios work in that area, that is what they should use. If the HEARN radios don't work in your area you should be able to do away with them.	Gary Johnson and Gary Vargo think we should send a letter from this committee to keep the heat on to do away with the HEARN system. Gary Johnson motioned to send a letter to the state regarding the MEDCOM plan to be changed to the local area. Pete Ghiringhelli seconded the motion. Motion passed.
d. 800MHz Radio Update	Discussed above.	
e. Pandemic Flu Planning Committee	Alyson stated the committee is Cal Burdick, Teresa Schwalbach, Anne Levandoski, Alyson, to put together the information and put it on the website.	
f. Family Preparedness	Alyson stated if you don't have your own family taken care of you won't be able to help in the response for pandemic flu. We all need to stock and preplan at home to take care of our family.	
g. Stat Paq Distribution	Everybody should have their Stat Paqs. We ordered 3 boxes for every agency UP wide. Please pick up yours if you haven't received them yet, they are outside the room.	
h. NIMS Check Distributions	We gave out the certificates for NIMS compliance for the EMS agencies.	
VII. Informational Items and Committee Reports		
a. Bill Rowe - Mqt. Co. Plat Books	We had a guest speaker to show us the updated Road Atlas for 2006. The goal has always been to get the best information out as possible. There are aerial photos in there and latitude/longitude grids on there now. There is a mechanism on the inside front cover for where you can fax changes/improvements. They will probably be doing a new version somewhere near the beginning of the year. Dan Wolf asked if those changes will be sent out to those that have already purchased the maps. Bill stated some of them will, they will be sent to the core users. They will work on getting the index changes to these people. Pete Ghiringhelli asked if there is grant money available to buy some of these for their rigs. They are \$40 a piece in the Resource Management office at 234 W. Baraga. Alyson asked if these are available in PDF and maybe you could take the aerial photos out so it would make it a smaller document.	
b. EMS Medical Director's Report	No report.	
c. EMS Medical Control Coordinator's Report	Alyson presented the EMS Medical Control Coordinator's Report, addressing the issues as noted.	

AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
	1. Alyson handed out information for continuing education. She reported in the packet is information on the Trauma Symposium in Detroit.	
	2. Page 26 the letter to Robin Shively for Protocol updates.	
	3. License renewals should have been handed in to us tonight. If you didn't hand them in, please send them to us before Thanksgiving. We have them all signed at once by Dr. Tomacari and we can send them into the state if you have all your information with them. If you don't have all the information with the license renewal, we will return the signed copy to you to send into the state with your check and other information. You should also have handed in a copy of your most current/updated roster with the license renewal. If you didn't, please send a copy to our office.	
	4. Dead on Scene patients, letter that went to ER physicians and EMS agencies. Hopefully this will help.	
	5. EMS Run Review Follow-up form for requests that runs be reviewed. The Trauma Department is now reviewing all trauma runs. This is a draft of the form that will be created. The forms will be in 3 parts, the first will go to the EMS person themselves, at their home address, the second will go to the EMS agency, and the third will be filed in the PSRO file. This is not to go in patient charts. Any changes or comments please send them to us. We are going to try to send these out a few times a week so it's not something that is not shocking when you receive them.	
	6. Epi-pens at Bell. They are no longer honoring the trade up. Within 6 months of the expiration dates they were the 10% fee, not the \$50. The Pharmacy at Bell is working on getting quicker returns. If you are currently going to Bell you might want to get a tissue account at MGH until this is taken care of.	
	7. Page 29 of the packet. Expiration date and NIMS database reports. If you are expired as of tonight with no updates you'll be pulled from the road until you're up to date.	
c. Committee Reports		
<i>i. Communications Committee</i>	Gary Johnson stated it looks like in January 2007 they will pay half the mic fee for the radios for non-private owned.	
<i>ii. Protocols and Quality Assurance Committee</i>	Needs to meet soon.	
<i>iii. Operations and Interagency Relations Committee</i>	Dan reported there are minutes in the packet. There is also a letter that we wrote to all the services on page 24 & 25.	
<i>iv. Training Committee</i>	No report.	
<i>v. AED Committee</i>	Alyson stated AED software is in for the upgrades of the units, Tom is just waiting on the cable to come in.	
<i>vi. Pharmacy Committee</i>	No report.	

AGENDA ITEM	DISCUSSION/RECOMMENDATION/CONCLUSION	ACTION TAKEN
d. UP-EMS Report	Al Hendra reported they did meet. They reviewed the conference and had over 300 in attendace for the conference this year.	
e. Statewide EMS Committees Report	No report.	
f. Grant Updates	EMS Advisory meets tomorrow night at MGH at 6 p.m.	
g. Regional Medical Control Network Report	Alyson stated the exercise for patient tracking was done today at the dome. They said it worked well.	
VIII. Announcements and Service Reports		
	Al Hendra stated back in September we were visited by 3 physician to review the status of MGH being a Level II Trauma Center. We did not have any deficiencies, and we have been granted the Level II trauma designation. Lynda Ussher stated we have a guest here, Steve Baril, that will hopefully take her place on the MCA Board. Teresa Howell asked how she gets on the Quality Improvement Committee, and Alyson stated she just did.	
IX. Adjournment	Meeting adjourned at 7:52 p.m. The next meeting is Tuesday, January 2, 2007, 7:00 p.m., Bell Memorial Hospital.	Pete Ghiringhelli motioned to adjourn the meeting. John Richards seconded the motion. Motion passed.

Respectfully Submitted,

Nicole R. Couveau

Nicole R. Couveau

Secretary