

Subject to Corrections and Committee Approval
**MARQUETTE COUNTY EMERGENCY MEDICAL SERVICES
 MEDICAL CONTROL AUTHORITY**

Tuesday, January 8th, 2008
 6:00 p.m.

MINUTES

**Bell Memorial Hospital
 Conference Room B**

ATTENDANCE: See Attachment A, 2008 Attendance Record.

Marquette County EMS Medical Control Authority meetings are open to the general public, and are subject to the requirements of Public Act 267 of 1976, as amended on March 31, 1977, also known as the Open Meetings Act. Annual meeting schedules are posted at the principal office site, as required, and minutes are available upon request.

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AGENDA ITEM	DISCUSSION / RECOMMENDATION / CONCLUSION	ACTION TAKEN
A. Call to Order	Al Hendra called the meeting to order at 6:00 p.m. A quorum was present.	
B. Introductions	Those in attendance introduced themselves.	
C. Approval of Meeting Agenda – January 8th, 2008	Those in attendance approved the agenda. Add Cheryl Patrick, Rock EMS BoD appointment; Barbara Larson, Bell Hospital BoD appointment to replace Greg Perttula.	
D. Approval of Meeting Minutes – November 6th, 2007	The meeting minutes were approved.	Dave Guizzetti motioned to approve the minutes. Pete Ghiringhelli seconded the motion. Motion carried.
E. Public Comment	None.	
F. Action Items		Dave Guizzetti motioned to approve Action Items 1 through 6 as presented. Dan Everson seconded the motion. Motion carried.
1. John Richards, Richmond Township BoD resignation		
2. Lisa Mills, Richmond Township BoD appointment		
3. Lyn Nelson, Sands Township BoD resignation		
4. Rebecca Wilson, Sands Township BoD appointment		
5. Election of Executive Committee		
<i>a. President</i>	Dan Wolf	
<i>b. Vice President</i>	Al Hendra	
<i>c. Secretary</i>	Teresa Schwalbach	
<i>d. Treasurer</i>	Jackie Adair	
6. Standing Committee Membership	Lyn Nelson reported that Randy Schwemin and William Dupras interested in Operations & Interagency Relations committee.	

7. Standing Committee Scheduling	Lyn Nelson reported. Some committees need to meet more regularly. She asked if the Board would like to set a schedule for some of the meetings and the answer was 'yes'. The meetings will be held on the off month of the Med Control meeting. The Protocol Committee needs to meet to take care of issues per Dennis Karuzas. If anyone else is interested in knowing when the meetings are please call Lyn Nelson.	
8. Protocols	Dennis Karuzas reported that the Protocol Committee met in the middle of December. He reported which protocols should be pulled from action.	Al Hendra made a motion to approve the protocols that should be pulled and which ones should move forward. Don Manty seconded the motion. Motion carried.
<i>a. Abuse and Neglect (citation correction, website)</i>	Move forward.	
<i>b. Altered Mental Status (insulin pump disconnect explanation)</i>	Pull.	
<i>c. Amputated Part (reformat)</i>	Pull.	
<i>d. Anaphylaxis and Allergic Reaction (reformat, Ped citation)</i>	Move forward.	
<i>e. Automated External Defibrillator Adult (2005 guidelines)</i>	Pull.	
<i>f. Automated External Defibrillator Pediatric (NEW)</i>	Pull.	
<i>g. Bleeding External (oxygen)</i>	Pull.	
<i>h. Burns (request ALS, Wet-Jel type allowed)</i>	Pull.	
<i>i. Cardiac Problems – Asystole (removed Vasopressin)</i>	Pull.	
<i>j. Cardiac Problems – Bradycardia/Heart Block (ACLS drug dosages, Ped removal)</i>	Move forward.	
<i>k. Cardiac Problems – Cardiac Arrest (when CPR before AED)</i>	Pull.	
<i>l. Cardiac Problems – Cardiogenic Shock (reformat – “B/P”)</i>	Move forward.	
<i>m. Cardiac Problems – Chest Pain (NEW ASA BLS, 100 sys)</i>	Pull.	
<i>n. Cardiac Problems – Pulseless Electrical Activity (IO, ACLS drug dosages)</i>	Pull.	
<i>o. Cardiac Problems – SupraVentricular Tachycardia (reformat, Ped removal)</i>	Pull.	
<i>p. Cardiac Problems – Ventricular Ectopy (removed Amiodarone)</i>	Move forward.	
<i>q. Cardiac Problems – Ventricular Fibrillation (2005 guidelines)</i>	Pull.	
<i>r. Cardiac Problems – Ventricular Tachycardia (removed Amiodarone, Ped)</i>	Pull.	
<i>s. Environmental Emergencies (reformat, removed duplicate wording)</i>	Pull.	
<i>t. Hemorrhagic (Non-Traumatic) (reformat, remove trauma)</i>	Pull.	
<i>u. Obstetrical Emergencies (reformat,</i>	Pull.	

<i>APGAR upon arrival post-delivery; temperature</i>		
<i>v. Patient Assessment (rename from IPS, add 60<>150 pulse consider ALS)</i>	Pull.	
<i>w. Poisoning and Overdose (if safe, remove pt; IV & cardiac monitor pre-Med Control)</i>	Pull.	
<i>x. Seizure (ABCDE)</i>	Pull.	
<i>y. Sexual Assault (Alleged) (format, citation correction website)</i>	Move forward.	
<i>z. Shock (cardiac monitor)</i>	Move forward.	
<i>aa. Trauma Abdominal (ABCDE; see shock protocol, spelling, cardiac monitor)</i>	Move forward.	
<i>bb. Trauma General, Chest, Head, Neck (ABCDE, spelling)</i>	Move forward.	
<i>cc. Electrical Therapy/ECG Monitoring (2005 Guidelines, AED see protocol)</i>	Pull.	
<i>dd. Endotracheal Intubation Oral and Nasal (use of primary detector devices)</i>	Move forward.	
<i>ee. Nitroglycerin Drip (format, VS frequency)</i>	Pull.	
<i>ff. Vascular Access & Procedure (IO Information)</i>	Move forward.	
G. Old Business		
1. Protocol Reference Books	The reason for so many protocol updates is the intent to have these approved by the State and then forwarded to the printer for book production.	
2. ED Interaction Feedback	No problems noted.	
3. MI-HAN Alert	MI-HAN alert went out on January 7 th via Lyn Nelson. Lyn brought list on how to answer alert. Information needs to be updated if service contact people have changed. Dave Guizzetti asked if you confirm via phone do you also have to confirm via email? No – whichever one you reply to first answers the alert. Lyn Nelson asked if Cal Burdick is still with the Health Department, on this Board – or who would be the MI-HAN “super user” now? Alyson Sundberg offered that she has administrative access and reports. Teresa Howell asked who the alert went to and it was sent specifically to Marquette County EMS agencies (usually the service director is the contact person).	
H. Informational Items & Committee Reports		
1. EMS Medical Director’s Report (Dr. Tomacari/Dr. Misna)	Dr. Misna received a call from MGH ER docs about a potential bypass for ST elevation MI. Dr. Misna agreed to meet with the docs. Lyn Nelson said they have been meeting within the Door To Balloon committee and the transmission of LifePak 12 data is still in the works. Tom Flynn said there are two different ways to transmit and it comes down to a matter of finances. Lyn Nelson said we have an existing bypass protocol that could potentially be used.	
2. EMS Medical Control Coordinator Report (Nelson)	Lyn Nelson distributed 2 nd edition tips for first responders pamphlet. A list was distributed as to who received the pamphlet. Also distributing dates and times of trainings available and should call Lyn. N95 fit tests can be done by Lyn (agency must have medical surveillance). Lyn is hoping to go to all of the services this year at least once. Regarding fit tests, if you don’t have an airborne plan (like a bloodborne pathogen plan) a sample is available on the Michigan.gov website – type in ‘respirator plan’. Originally made for fire service but can be modified for EMS. Lyn has questionnaire for strengths, needs for the system, and what you want Lyn	

	<p>to do for you.</p> <p>Pete Ghiringhelli asked about a sample plans (like respirator). Alyson Sundberg said a binder was put together with policies, insurances, waste management, etc. (it is a draft).</p> <p>No other questions by committee.</p>	
<i>a. Focus of the Office</i>	<p>Lyn dispersed a simple feedback questionnaire to be returned in the postage paid envelope. As the top of the questionnaire indicates, the focus of the office is divided into three parts: solution focused, making a difference, and planning. The questions are strengths, short and long term needs, and anything you would like to see provided by the MCA office. She is solution focused and explained that when a difficulty is presented; please also present the possible solutions. Lyn said we all make a difference and we rarely recognize our positive impacts. She hopes to return information to agencies regarding they care they have provided and the impact it made. Planning for the future – at times through the years the Board has been reactionary. She hopes the Board provides support so we can strategically plan our future. Please fill out questionnaire and return in the postage paid envelope.</p>	
3. Committee Reports		
<i>a. Communications Committee (Gary Johnson, Chair)</i>	<p>Gary Johnson reported Chocoy Twp submitted a regional grant awarded 315,000 and will get 137 radios that will be distributed amongst the agencies that placed requests to him.</p>	
<i>i. Central Dispatch Policy Board Meeting Minutes)</i>	<p>Central Dispatch Policy included in minutes.</p>	
<i>b. Protocols Committee (Dennis Karuzas, Chair)</i>	<p>None.</p>	
<i>c. Professional Standards Review Org (Dr. Tomacari, Chair)</i>	<p>Did not meet.</p> <p>Dave Guizzetti asked if agencies are required to review 100 percent of their runs. Lyn Nelson said some agencies are doing every single run. It is up to him, as the service director to mandate all. There is a 10% minimum for large volume services. Over 10 runs a month qualifies as a large volume service. Alyson stated if you have less than 10 runs per month you should be doing all of them.</p>	
<i>d. Operations and Interagency Relations Committee (Dan Wolf, Chair)</i>	<p>Did not meet.</p>	
<i>e. Training Committee (John Mullen, Chair)</i>	<p>Did not meet.</p>	
<i>f. AED Committee (Joe Perry, Chair)</i>	<p>Met on January 7th. Lyn Nelson said minutes were not prepared yet. Pediatric protocol for AED is in the works. Adult AED protocol will be brought into 2005 guidelines and spoke of specifications regarding AED on transporting units and the Committee decided to not recommend any changes. Dave G. is having an issue about using a truck as a BLS truck only. The truck is going to be used for transporting inter-facility patients – regular doctor appointment patients. The way the protocol is written the providers are forced to use a Lifepak 12 machine because that is the only one that meets the specifications. Dave G. thinks it is a waste of money and discussed this with his attorney. His attorney said you cannot force an agency into buying one specific type of machine. Medical Control should pay the difference between the cost of the machine you are forced to use and the one you choose to use. Al Hendra said it should be brought back to the committee. Alyson</p>	

	<p>Sundberg said an agency cannot specify the difference of what the vehicle is for and it would have to be licensed as BLS not transfer only since that is not a licensure. Tom Flynn suggested putting the request in writing and bringing it to the Committee. This already occurred and Lyn presented it to the AED Chair who added it to the Committee agenda. Dave G. will re-present the issue to Lyn Nelson. Don Manty asked if the Protocol Committee should be involved? Lyn Nelson said it is up to the Committees.</p> <p>Tom Flynn suggested combining the AED and Protocol Committee meeting.</p>	<p>Don Manty motioned to combine the AED and Protocol Committees for this meeting. Lisa Mills seconded the motion. Motion carried.</p>
<i>g. Pharmacy Committee (Dan Wolf, Chair)</i>	Did not meet.	
<i>h. UP-EMS Report</i>	Did not meet.	
4. Statewide EMS Committee Reports	None.	
5. Grant Updates	<p>Alyson Sundberg couldn't wait to tell the following... EMS meeting for the grant last week with 5 agencies in attendance. Communications survey went out a few days before. Grant radio purchases are per the survey returns. Sent out an email late last week regarding EMS Strike Team in the UP, which was received last minute from the state because of an email error.</p> <p>No other grant updates.</p>	
I. Announcements and Service Reports	<p>Teresa Schwalbach reported: IS300 and IS400 classes – requirement for NIMS for the Command Center personnel has some spots available. The 2008 Emergency Response Guidebooks will be picked up in Grand Rapids soon and dispersed Dennis Karuzas asked if the old books can be picked up and used for the School of EMT. Yes they can be. Books are at no cost.</p> <p>Pete Ghiringhelli reported they are hoping to get a new ambulance.</p> <p>Jackie Adair asked a NIMS question. Newly licensed people or new people to the service that haven't had NIMS is the service responsible for giving the test? Yes.</p> <p>Alyson Sundberg reported: all day long Decon training in MQT on January 10th from 9:00 a.m. - 2:00 p.m. in the Northwest Lobby of the MGHS Emergency Department.</p> <p>Dennis Karuzas reported that MGH is the only program in the UP that has a 3-year approval for continuing education. Creating a coalition allows an affiliated instructor to apply for a topic through the school then the credits are available to be taught by any instructor for the next 3 years. Please do not wait until you are audited on your license to search for credits. They will not break state rules by backdating credits. Instead if you are short credits, call Lyn to inquire on local credits or the school to find out if those credits are part of the ones approved for 3 years. If they are, then an instructor could be found to offer those credits to you.</p> <p>Dave Guizzetti is having two trainings for Practical for Peds on January 23rd for 1800. Special considerations, practical, geriatrics on February 20th for 1800.</p> <p>Lyn Nelson dispersed a training from U of M via MGHS teleconferencing: Feb 19 0845 Burns, Electrical Injuries and Form 3200.</p>	

<p>J. Public Comment</p>	<p>Lisa Mills questioned Alyson Sundberg on grant information distribution. Alyson will check if she is on the list. Aspirin study is in the works from its original presentation in 1998. Lisa asked about the protocols referencing cardiac monitoring? Tom F. asked if Lisa was on the protocol committee and she replied yes. He said she should attend the next committee meeting for discussion. Don Manty spoke regarding attendance for these meetings – you don't have to come per our bylaws, no minimum attendance. A discussion occurred about how people that do not attend still reap the benefits of the authority. Tom F. asked Gary Johnson about getting more radios. Each agency put in a request to him except the affiliated agencies were not able to be part of it (Bell, MGH, etc.)</p> <p>Group was very appreciative to the time change of meeting.</p>	
<p>K. Adjournment</p>	<p>The meeting was adjourned at 6:45 p.m. The next meeting is Tuesday, March 4th, 2008, 6:00 p.m. at Marquette General Hospital, Conference Room 4.</p>	<p>Dave Guizzetti motioned to adjourn the meeting. Pete Ghiringhelli seconded the motion. Motion carried.</p>

Respectfully submitted,

Lisa Gaines

Lisa Gaines
Secretary
Attachments