

Retention Guide

Record Classification	Retention Period Required by Law	Health Organization Retention Period	Source / Legal Requirement
EMS Patient Care Reports (and other life support agency documents)	5 years or until the minor reaches 23 years of age; Classification falls within “gray zone” or records required to be retained for 7 years under 2006 Michigan statute	8 years (adults); 24 years (minors)	Attorney Opinion; Michigan Administrative Code R 325.22117; MCL 600.5838a; MCL 333.20175; MCL 333.16213

©Kitch Drutchas Wagner Valitutti & Sherbrook (2009)