

MARQUETTE GENERAL HEALTH SYSTEM

JOB DESCRIPTION

POSITION: Construction Crew-Carpenter DEPARTMENT: Facilities Management (8300) 8250

SUPERVISED BY: Chief Facility Planner SUPERVISES: None

EFFECTIVE DATE: 2/08 JCC: 411

REVIEW DATE: REVISED DATE:

PREPARED BY: Jacob Guter TITLE: Chief Facility Planner

RECOMMENDED BY: Karen MacLachlan TITLE: Assistant Administrator

APPROVED BY: Al Hendra TITLE: Asst. Admin./Human Res.

POSITION SUMMARY:

Performs general and finish carpentry work for a wide variety of renovation, repair and relocation projects.

POSITION ACCOUNTABILITIES/COMPETENCIES\*\*:

Does Meets Not Meet\*

- 1. Maintains established hospital and departmental policies and procedures... 2. Utilizes excellent customer service skills... 3. Complies with federal and state law... 4. Installs and constructs new walls, partitions... 5. Installs, assembles and repairs casework, cabinets... 6. Installs, repairs and maintains doors, windows and related hardware...

- 7. Installs, repairs and constructs ceilings of all types as necessary for various projects, (1,2,3,4,5)
- 8. Read, interprets and utilizes construction drawings (blueprints) and schematics as required. (2,4)
- 9. Performs patching and sealing operations using concrete, plaster, drywall compound and/or firestop material as necessary for various projects. (1,2,4,5)
- 10. Performs miscellaneous floor, wall, ceiling repairs and patching, and miscellaneous painting as necessary for various projects. (1,2,4)
- 11. Assists with directing laborers as necessary to assist with various projects. Acts as a job foreman when necessary. (2,4)
- 12. Performs demolition work as necessary for various projects including walls, floors and ceilings. (2,3,4)
- 13. Coordinates work of project with other trades. (2,5)
- 14. Attends and participates in meetings, inservices and educational programs as required.
- 15. Performs other duties as assigned.

\*Comment or data needed to support this.

\*\*Those activities that employees are required to and able to perform independently following procedure and/or criteria

**POSITION QUALIFICATIONS:**

**Minimum Education/Experience:**

- 3-4 years post high school vocational/specialized carpenters training with a journeymans certificate or 4-5 years experience doing construction/renovation projects for a licensed contractor in the role of a journeyman carpenter, or doing work for clients as a licensed contractor.

**Preferred Education:**

- State Builders license

**Experience Preferred:**

- 6-7 years experience doing construction/renovation projects for a licensed contractor in the role of a journeyman carpenter, or doing work for clients as a licensed contractor.

**Special skills:**

- Construction Safety

**Other Skills:**

- Answers telephones
- Maintains logs
- Research information
- Hand and power tools
- Woodworking tools
- Must be able to work in a team and work well with others
- Able to think and act independently

**Physical Demands:**

- Extremely heavy physical effort (lift/carry over 50 lbs.)
- Frequent prolonged standing/walking
- Lifts supplies/equipment
- Pushes/pulls or moves/lifts heavy equipment/supplies
- Manual dexterity and mobility
- Considerable reaching, stooping, bending kneeling, and crouching

**Visual Requirements:**

- Far Acuity - ability to see clearly at 20' or more
- Near Acuity - ability to see clearly at 20" or more
- Accommodation - ability to adjust vision to bring objects into focus

**Environmental Conditions:**

- Temperature Changes - variations in temperature from hot to cold
- Wet - frequent contact with water or other liquid
- Noise - sufficient noise to cause distraction or possible hearing loss
- Vibrations - strain on the body to cause bodily harm if endured daily
- Hazards - conditions where there is danger to life, body, and/or health
- May be exposed to extremes of heat and cold in all weather conditions

**Working Conditions:**

- May be exposed to infections and contagious diseases
- Occasionally exposed to radiation hazards
- Exposed to hazards from electrical/mechanical/power equipment
- May be exposed to toxic chemicals
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Subject to injury from moving parts of equipment
- Works in precarious or high locations (ladders, scaffolding, etc.)
- Exposed to heat, wetness, odors in kitchen, and/or patient areas
- Occasionally subjected to irregular hours
- May make home visits
- Handles absentee replacement on short notice
- Exposed to dangers of assaults/hazards from investigating alarms

**Protective Equipment:**

- Eye Protection
- Face Protection
- Mask
- Utility Gloves
- Hearing Protection
- Foot Protection

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(1) The performance of this function is the reason that the job exists and is a critical activity.  
(2) There are limited employees among whom the performance of this function can be distributed.  
(3) This function occupies a great deal of the employee's time.  
(4) This function is highly specialized. Employees are hired for the skill/ability to perform this.  
(5) Failure to perform this function may have serious consequences.  
(8) Exposure to bloodborne pathogens that requires use of personal protective equipment.