

M A R Q U E T T E   G E N E R A L   H E A L T H   S Y S T E M

JOB DESCRIPTION

POSITION: Bloodmobile Operator DEPARTMENT: Donor House (7050)4400  
 SUPERVISED BY: Spvsr, Laboratory SUPERVISES: None  
 EFFECTIVE DATE: April 2007 JCC: 244  
 REVIEW DATE: 5/07; 4/08 REVISED DATE: 5/07; 4/08  
 PREPARED BY: John Rhoades TITLE: Prog. Dir., Laboratory  
 RECOMMENDED BY: David Graser TITLE: Sr. Vice President/CIO  
 APPROVED BY: David S. Smith TITLE: Senior Director/Hum. Res.

**POSITION SUMMARY:**

Operates and drives the bloodmobile to and from blood drives. Maintains the bloodmobile based on donor services standard operating procedures. Assists the blood drive team with donors and units.

**POSITION ACCOUNTABILITIES/COMPETENCIES\*\*:**

Does  
Meets Not  
Meet\*

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Maintains established hospital and departmental policies and procedures, objectives, performance improvement program, safety, environment of care, management of information, and infection control standards. (1,5) |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Utilizes excellent customer service skills at all times. (1,5)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Complies with federal and state law and accrediting and licensing agencies at all times, to include but not limited to, JCAHO and federal compliance regulations. (1,5)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Drives the bloodmobile to and from blood drives. (1,3,5)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Prepares the bloodmobile for use at the blood drive including, but not limited to, starting the generator and positioning jacks. (2,3,5)   |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Maintains the bloodmobile according to donor services standard operating procedures. (1,2,5)   |

- 7. Assists the blood drive team with all facets of the blood drive including screening and registering donors for suitability; segmenting units; packing blood, sample tubes and blood donor cards appropriately for transport; providing refreshments to donors. (2,3,5)
- 8. Performs maintenance and quality control. (2)
- 9. Enhances professional growth and development through participation in educational programs, current literature, inservice meetings, and professional conferences. (5)
- 10. Participates and attends meetings and inservices as required and/or assigned. (5)
- 11. Performs other related duties as assigned or requested. (5)

\*Comment or data needed to support this.

\*\*Those activities that employees are required to and able to perform independently following procedure and/or criteria

**POSITION QUALIFICATIONS:**

**Minimum Education:**

- High School Graduate

**Preferred Education:**

- Prior healthcare/medical experience
- Previous experience driving large vehicles

**Required Registration/Testing:**

- Valid or CDL eligible
- CPR
- Department of Transportation physical

**Physical Demands:**

- Heavy Physical Effort
- Manual dexterity and mobility

**Working Conditions:**

- Travel required
- Subjected to irregular hours
- Regularly exposed to the risk of bloodborne disease

**Other Skills:**

- Excellent oral communication skills
- Interest and ability in public relations
- Mechanically inclined

- (1) The performance of this function is the reason that the job exists and is a critical activity.
- (2) There are limited employees among whom the performance of this function can be distributed.
- (3) This function occupies a great deal of the employee's time.
- (4) This function is highly specialized. Employees are hired for the skill/ability to perform this.
- (5) Failure to perform this function may have serious consequences.
- (8) Exposure to bloodborne pathogens that requires use of personal protective equipment.

The above statements are intended to describe the nature and level of work being performed. They are not construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. (7050) 4400\_244